

CLIBURN PARISH MEETING

Clerk: Jayne Bradbury; cliburnparishmeeting@outlook.com

Minutes of the Annual Meeting of Cliburn Parish held on Wed 3rd May 2023 at 7.30pm

1/23 - Election of Chairman

Alan Chapelhow was elected as Chairman unanimously

2/23 - Apologies

Richard Moss, Julie Richardson

3/23 - Present

Alan Chapelhow (Chairman) Louise Wills, Dorothy Bowness, Irene Dawson, Jayne Bradbury (Clerk), Amanda Ings (Clerk desig)

4/23 - Minutes of the AGM held on 18th May 2022

The minutes of the Annual Parish Meeting held on 18th May 22 were signed as a true and accurate record.

5/23 - Accounts and Annual Audit

- a. The accounts for Year End 31 Mar 23 were approved.
- b. The Certificate of Exemption for 22/23 was approved and signed by the Chair.
- c. The Annual Governance Statement for 22/23 was approved and signed by the Chair.
- d. The Accounting Statements for 22/23 were approved and signed by the Chair.

The meeting was closed at 1945hrs.

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6/23 - Apologies

Richard Moss, Julie Richardson

7/23 - Present

Alan Chapelhow (Chairman) Louise Wills, Dorothy Bowness, Irene Dawson, Jayne Bradbury (Clerk), Amanda Ings (Clerk desig)

8/23 - Minutes of the Parish Meeting held on 22nd Nov 22

The Minutes of the meeting held on 22nd November were signed and true and accurate

9/23 - Finance

It was agreed to pay the following:

Clerk	£546.00
Fell Runner	£50.00
CALC	£53.73
Cliburn PCC	£1000.00
Website Management	£71.55

There maybe a requirement to increase the grant provided to the Cliburn PCC.

Proposed – Irene Dawson, Seconded – Louise Wills

Website management pay – proposed by Louise Wills, Seconded by Irene Dawson

10/23 - Vacancy of Clerk

The current Clerk (Jayne Bradbury) would be leaving the position with effect from close of this meeting.

Amanda Ings was present and offered to take on the position for a year.

Proposed - Louise Wills, seconded by all members present.

11/23 - AOB

- **Large Stones on Verge.** A letter is due to be sent by Westmorland and Furness Council to residents in the village to remove any large stones that may be illegally positioned on verges.
- **Play Area.** A donation of £100 was requested. This was agreed and approved to be paid.
- **Planning applications**

21/0867

Arch Cottage – refurbishment and alteration of an existing barn to create a 2-storey home office/summer house.

23/0252

Discharge of condition 3 (surface water discharge) and 4 (Surface water drainage) attached to approval 21/0777 (approved 2021).

- Insurance renewal cost received. This was approved for the Parish to pay £458.68 for 23-24.

The meeting was closed at 2011hrs.